



WESTWOOD HEIGHTS SCHOOLS

3400 N. Jennings Rd. Flint, MI 48504
PH: 810-591-0870 Fax: 810-591-4341
Les Key, Superintendent

REQUEST FOR PROPOSALS FOR WESTWOOD HEIGHTS SCHOOLS DISTRICT 2022 KEYSER BUILDING OFFICES AND CONFERENCE ROOM PROJECT

Project Information

The Board of Education of Westwood Heights School District is accepting firm, sealed proposals for creating a new conference room from two smaller rooms and the construction (5) five new offices within the large classroom on the east side of the Keyser Building located at 3425 W. Pierson Rd.

Westwood Heights Schools
2022 KEYSER PROJECT RFQ
Attn: Les Key, SUPERINTENDENT
3400 N. Jennings Road
Flint, MI 48504

Bid Information

A pre-bid conference/walk through will be held on Wednesday June 1, 2022, at 10:00 a.m. Eastern Time. Meet at the Keyser Office Building, 3425 W. Pierson Rd, Flint, MI 48504.

Proposals must be received by 1:00 p.m. on June 7, 2022 at the Westwood Heights Administration Office, located at 3400 N. Jennings Road. Proposals will be publicly opened and read aloud at that time and place. Any bids received after 1:00 p.m. will be returned to the bidder unopened and will not be considered.

Proposal and Award

The Contract for this project will be direct with the Owner, Westwood Heights School District. Overall administration of the project will be the responsibility of the Project Manager. The owner will award the contract to the successful bidder within 30 days of the Bid Due date. All bids will be submitted on forms provided in the Contract Specifications. Facsimile bids will not be accepted.

Bid Security

Each bidder shall submit bid bond in the amount of 5% of the amount of the bid.

Contract Documents

Requests by Contractors for inclusion as Bidders will be addressed to administration. Contract documents will be available at the pre-bid meeting on June 1, 2022. All questions regarding the bidding procedures and specifications are to be directed to tlclontz@hamadyhawks.net at Westwood Heights Schools before 2:00 p.m., Friday, June 3, 2022. Request documents via email at bennis@hamadyhawks.net.

Familial Disclosure

All bidders must provide familial disclosure in compliance with MCL 380.1267 and attach this information to the bid. The bid shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the Owner or the employee of the bidder and any member of the school district board, superintendent, or employee of the school district. No bid will be accepted that does not include this sworn and notarized disclosure statement.

Owners' Rights

The Owner reserves the right to reject any and all proposals, award the bid to other than low bidder and to waive informalities, irregularities, and/or errors in the bid proposals, which the Owner feels to be in its best interest.

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